

DHARMA

TRIP PLANNER: Fitness / Wellness

Based: Remote

Reporting to: Director of Trips

Start date: ASAP

ABOUT DHARMA

Our mission is to bring the world together through the power of shared experience. DHARMA is a fast-growing, travel-tech startup based in London, UK and Abu Dhabi, UAE. Our innovative business model creates, builds, launches, and operates private-label travel brands for the world's most iconic people and brands. We are proud to have happy clients across a range of industries from best-in-class fitness companies to A-list celebrities. Our dynamic, enthusiastic team has a positive impact on the world and does exceptional work. Together, we are revolutionizing the way travel experiences are built, promoted, and delivered.

JOB OVERVIEW

The Trip Planner Fitness / Wellness will utilize strong category expertise, worldwide destination knowledge, extensive travel and hospitality experience, and personal passion to build best-in-class fitness and wellness focused group travel packages to the most extraordinary destinations on earth. The suitable candidate must have an ingrained interest in modern culture and the current zeitgeist to ensure the trips we are creating are bold and ahead of trend. Familiarity with the US travel market and strong knowledge around North American, Caribbean, and Central American destinations preferred.

RESPONSIBILITIES

- Create bold new concepts for future-forward travel experiences around the themes of fitness and wellness
- Build scalable, market-ready trip product moving from ideation and planning, to marketing, sales, and departure
- Prepare highly polished written documentation, including itineraries, master planning timelines, hotel descriptions, sales sheets, and more

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- Support in development and enrichment of our curated supplier database
- Coordinate wide-ranging elements such as hotels, venues, suppliers, transportation, meals and activities
- Review vendor / hotel / supplier contracts
- Prepare detailed trip budgets
- Leverage existing relationships and grow worldwide network of best-in-class vendors; hotels, transportation, meals, trip leaders, and DMCs
- Support in building strong trip planning processes and utilize new technologies to create efficiencies at design stage and beyond
- Review all trip feedback for constant improvement and provide detailed post-trip reporting

QUALIFICATIONS

- 2+ years of experience in a trip planning role
- Demonstrated ability to create exceptional fitness / wellness focused itineraries
- Strong active experience; yoga, biking, hiking, water sports, etc.
- Sophisticated international traveler possessing of extensive on-the-ground knowledge of regions and countries worldwide
- Self-motivated and tenacious, possessing of an entrepreneurial spirit, ability to take initiative, and desire to exceed expectations
- Skillful researcher and polished writer who has the ability to craft compelling trip copy that engages and delights
- Highly organized with the ability to manage multiple planning projects simultaneously
- Solid financial management skills and experience managing budgets
- Skilled at anticipating client needs and delivering intuitive, personalized solutions
- Finger on the pulse of trends in fitness, wellness, fashion, food, and current events
- Values privacy and confidentiality
- Experience in a fast-paced, dynamic start-up environment preferred
- Candidates with foreign language skills preferred
- Previous experience as a guide / tour leader in a customer-facing role preferred
- Luxury market experience preferred
- Events and/or hospitality experience preferred

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HOW TO LEARN MORE

Thank you for your interest in DHARMA. We genuinely appreciate your enthusiasm.

To apply for this position, please send us your résumé and cover letter. Feel free to submit the form linked [here](#) or send us an email at jobs@seekdharma.com. Our hiring team will be in touch within five working days to update you on the status of your application.